



Weekly Luncheon  
Speaker / Spotlight  
Request Form

Wednesday @ The Kenai Merit Inn  
Set-Up: 11:30AM – 12:00PM  
Luncheon 12:00PM – 1:00PM

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Business / Organization Name

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Contact Person – Name

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Title

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Contact Phone Number

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Contact E-mail Address

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

Top three choices (in order of preference) of Spotlight or Presentation Dates – **Most speakers are scheduled months in advance and therefore, we cannot guarantee your first choice date is available.**

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Topic

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Speaker Name

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Title

Presentation you are requesting:  Speaker (20 minute presentation + 5 minutes optional Q & A)

Spotlight (5 – 7 minutes to spotlight your business)

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Audio / Visual Needs (Electrical hook ups, projector screen)

Will you have information to distribute to the attendees?  Yes  No

Is your business/organization currently a Chamber Member?  Yes  No

Please provide a brief summary of the presentation, including how it relates to the Chamber general membership and business community.

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*Speakers are responsible for their own travel accommodations. Lunch will be provided for the speaker.*

\*This form may be requested and faxed back to Gloria Ungrue at (907) 283-7183. Contact Gloria at (907) 283-7989 or email to [gloria@kenaichamber.org](mailto:gloria@kenaichamber.org) for more information.\*